The "Search Range" feature is a multi step process that can help you query (examples):

- All of the permit numbers, for example, "greater than 120000"
- All of the records for years that are, for example, "less than or equal to 2004"
- A range of addresses on a certain street, for example "between 500-599"
- Businesses in a city that are, for example, "not San Diego"
- Businesses in a zip code that is, for example, "between 92101 and 92111"

Step A) Select the "search range" button

Step B) Your "Search Range" dialog box will open

1) Choose the "Type of Comparison" with the drop down menu (e.g. between, greater than, less than)

2) Choose the start value (e.g. as in 2300-2400 block, the 2300 is the "start" value) (and if applicable…)

3) Choose the end value

"Search Range" works with these **Index Names**:

- Permit
- Year
- Street No
- City
- Zip Code

File   Edit   View   Help

Query Criteria for Application 'DEH-HMD-PERMITTED-SITE-RECORDS'

Current Query: New Query

Show	Index Name	Search Value
☑	PERMIT	
☑	BUSINESS NAME	
☑	YEAR	
☐	STREET NO	
☐	DIR	
☑	STREET	
☑	CITY	
☑	ZIP	
☑	ACTIVE Y/N	*
☑	DOCTYPE	*
☑	REFERENCE NAME	

Search Range

Type Of Comparison	Between
Value*	
And	

* Required fields

OK   Cancel   Help

Query Options

☐ Show previous document revisions

Save Options

Query Name

☐ Available To All Users

Submit   Save   Reset